

# *Autumn Glenn HOA Architecture and Landscape Request*

The purpose of this form is to allow for the approval process on home and site improvements submitted to the Architectural Control Committee (ACC). The committee suggests that you review your Covenants and familiarize yourself with conditions and restrictions set forth, as they may apply to your home. Please complete this form and submit with your plans or drawings. **Send form to: Autumn Glenn HOA, 131 N. 6<sup>th</sup> Street, Suite 300, Grand Junction, CO 81501.**

Homeowner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email : \_\_\_\_\_

Type of Project: \_\_\_\_\_

### **Project Information Required for Submittal:**

#### **Structures:**

- \_\_\_\_\_ Date on Drawing
- \_\_\_\_\_ A plot plan or drawing with appropriate dimensions/scale of structure
- \_\_\_\_\_ Setback distances (check with City Planning Department for proper setback requirements)
- \_\_\_\_\_ Description of materials to be used: \_\_\_\_\_
- \_\_\_\_\_ Proposed starting date of construction: \_\_\_\_\_

General Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### **Fences/Landscaping:**

- \_\_\_\_\_ Submit drawing with heights and location of fence/landscaping on property.
- \_\_\_\_\_ Types of material to be used: \_\_\_\_\_

#### **Changing Colors:** (Approval needed by ACC only if you are changing the color of your home. Allow at least 5 days for approval.)

- \_\_\_\_\_ Paint chip (minimum 2 square inches)
- \_\_\_\_\_ Date paint chip received by ACC member.

**NOTE:** to seek approval for all structural improvements, this completed form and plans must be submitted to management company or an ACC member. The committee has up to 30 days to approve or disapprove plans/drawings/requests. Further submittal may be necessary for approval of City Building/Planning Departments to assure that permits are issued and proper codes and regulations are met by homeowner.

I have read and understand the conditions and regulations of the architectural committee set forth in the CC&Rs and Architectural Control Policy for Bluffs West HOA. I further understand that up to 30 days may be required for approval once the plans/drawings/requests are submitted.

**Homeowner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*\*\*\*\*

**Approved:**    \_\_\_\_\_ **Yes**    \_\_\_\_\_ **No**

**Architectural Control Committee Member signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_